

INSTITUTE ON THE ENVIRONMENT

DIVERSITY, EQUITY, AND INCLUSION FUND REQUEST FOR PROPOSALS

Vision

The Institute on the Environment's mission is to lead the way toward a future in which people and the environment prosper together. To further that mission, we acknowledge the role social inequality has played in perpetuating disproportionate environmental outcomes and have established a pilot fund of \$30,000 to accelerate 3-6 projects that help people and the environment prosper together more equitably and justly.

UMN faculty, staff, and students from any University of Minnesota campus are welcome to apply for up to \$10,000 of funding. All projects must have a clear connection to issues of equity and the environment. Types of work we expect to fund include: seed funding, research, travel, events, engagement, curriculum development, and educational programming.

Proposals will be evaluated and scored based on their inclusion of one of these objectives:

- Partner/collaborate with organizations or individuals seeking to address discrimination or increase DEI competency in Minnesota;
- Strengthen the commitment to diversity, equity and inclusion in established projects, programs, or units;
- Train the next generation of environmental leaders; or
- Launch new initiatives that engage and support the following individuals or groups outlined by the University's Office of Equity and Diversity (diversity.umn.edu):
 - American Indians and other indigenous populations;
 - People of color, including underrepresented groups and new immigrant populations;
 - People with both apparent and non-apparent disabilities;
 - People who identify as women;
 - People of various gender and sexual identities and expressions;
 - First-generation students from economically disadvantaged backgrounds

Eligibility

- UMN faculty, staff, and students from all University of Minnesota campuses are welcome to apply.
- Student-led or community-led proposals must include a letter of support from a sponsoring faculty or staff member, outlining the sponsor's role in the project. At a minimum, the sponsoring faculty or staff would be required to administer grant funds and provide mentorship if a student project is awarded.
- We are unable to fund the following expenses: faculty/staff salary, equipment, property, and all [unallowable expenses as defined by Uniform Guidance](#).

Collaboration with IonE

We want to support your effort with more than money! Please consult our [events website](#) for tips on how to plan, budget and execute effective events. We require advanced knowledge of all events and publications associated with these grants and may be able to help promote your project or event. IonE has meeting and reception space which grantees may use free of charge, based on availability. Please email us at ionedei@umn.edu for more information.

Grant Cycle

- **November 26, 2018** Proposal Deadline
- **December 14 , 2018** Results Announced
- **January 1, 2019** Funds Available, Begin Period of Performance
- **End Date:** 6, 12, 18, or 24 months from start date
- **Final Report:** Due one month from end of project

How To Apply

To apply, complete an application at <https://ione-apply.fluidreview.com/>

Application components include:

- **Faculty / Staff Project Manager (PI)**
All projects must include a Project Manager who is employed by the University of Minnesota. This person will be responsible for any funds received through this program and will work with their departmental accountant to pay any invoices. If the project is student-led or community-led, the Project Manager must include a letter of support detailing their participation in the project as well as their Employee ID and departmental accountant information (EmplID, DeptID, accountant name, accountant email).

- **Lead Coordinator**

Projects may include a lead coordinator separate from the faculty/staff project manager (PI). This person will be responsible for the final report and included on all emails about this application/ award. For student-led or community-led projects, please enter lead person here.

- **Abstract:** 150 word limit

Provide a brief overview of the project and its intended outcomes. This should be written for a general audience and may be used for public advertisements.

- **Proposal Narrative:** 1800 word limit

Include all three of the following sections in your narrative.

- **Statement of Need**

- The Statement of Need should establish the focus and rationale for the project. Why is this project necessary? What DEI and environmental outcome, issue, concern are you addressing?

- **Project Objectives, Activities and Feasibility**

- Clearly outline how you will use the requested funds to accomplish your project's objectives. Describe what the project will be doing and how collaborative partners will contribute to the project. Demonstrate your project's feasibility by detailing the experiences and resources that will be drawn upon to carry out the project.

- **Outcomes and Evaluation**

- Identify the anticipated outcomes and how they will contribute to the overall success of your project. Define what a successful project will look like and how you will know it is achieved.

- **Detailed Budget**

Identify all costs associated with this project. We are unable to pay for faculty / staff salary (student salary is allowed), equipment, property and any other cost [identified as unallowable](#) per University policy.

- **Budget Justification:** 500 word limit

Briefly explain the cost of each expense and how they directly relate to your project.

Proposal Evaluation

Each proposal will be reviewed by at least 3 members of our review panel and evaluated based on [this rubric](#).

The Fine Print

All communication related to these funds will acknowledge the source of funding and comply with IonE communications standards. More information, including downloadable IonE wordmarks, are available [here](#). All work must be completed within the Period of Performance. Funds will be released to the department prior to the start date. Any unused funds will be returned to IonE after the end date to fund other projects.

If you have any questions about this
funding opportunity, please contact:

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environment.umn.edu